



25th January 2024

Dear Parent/Carer

We are appealing to all parents and carers who drop off/collect their children from school.

We have received a number of complaints from the residents of Buxton Road who cannot access their driveways due to queueing traffic waiting to access our school grounds at home time.

We would like to remind you that the school gates will not automatically **open until 14.40**. If you arrive before this time, you will most likely queue along Buxton Road which in turn affects the residents.

School finishes at **3pm**. We have plenty of space to accommodate all parents and carers who collect their children at home time.

We would like to take this opportunity to remind you of the following:

- **Please do not arrive at school before 14.40.**
- **Please keep to our speed restrictions whilst on school grounds.**
- **Please do not park across parked cars- even if it's only for a few minutes.**
- **Please use the car spaces provided.**
- **Please be respectful to other parents and our staff.**

This request will also be sent to Thurrock Passenger Transport as we are aware that many of the mini buses also arrive at school before 14.40.

Thank you for your co-operation.

Yours sincerely

Treetops Learning Community

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CEO of Trust: Mr Paul Smith